



## **FORWARD PLAN**

July 2004 Edition

Commencement Date: 08 July 2004

# THE FORWARD PLAN

## Introduction

The Forward Plan sets out information about future Council decisions. It also gives the public the opportunity to have their say on these decisions before they are taken.

## Publication and inspection of the Plan

The Plan is published monthly. It is available for inspection, free of charge, at the reception desk at the Civic Centre, Dagenham. It is also available on the Council's website ([www.lbbd.gov.uk](http://www.lbbd.gov.uk)).

The Plan will be published on the following dates during the Council year 2004 / 2005:

Edition	Publication date
July edition	22 June 2004
August edition	19 July 2004
September edition	17 August 2004
October edition	21 September 2004
November edition	19 October 2004
December edition	16 November 2004
January edition	22 December 2004
February edition	4 January 2005
March edition	15 February 2005
April edition	8 March 2005

## **Contents of the Plan**

By law, councils have to publish a monthly Forward Plan. This has to contain available details of all “Key Decisions” the Council is aware will be taken by councillors or staff during the forthcoming four-month period. The term “Key Decision” is explained below.

Barking and Dagenham Council is committed to open government. It is encouraging local people to have their say on the decisions that affect them, their families and the community as a whole. It recognises that it is therefore important to provide as much information about these decisions as possible. As a result, Barking and Dagenham’s Forward Plan lists all decisions, not just “Key Decisions”, and looks as far ahead as possible, not just at the coming few months.

### *Key Decisions*

A “Key Decision” is a decision that is likely to:

- (a) involve significant spending or savings and/or
- (b) have a significant effect on the community

In relation to (a), councils have to define which financial decisions are “significant” and, therefore, “Key.” Barking and Dagenham’s definition is spending or savings of £200,000 or more that is not in the Council’s Budget (the setting of the Budget is itself a Key Decision).

In relation to (b), a decision is, by law, “Key” if it is likely to have a significant impact on the community in two or more wards. In line with Government guidance, this Council treats a decision as “Key” if it is likely to have a significant impact on one or more ward.

### *Information included in the Plan*

In relation to each Key Decision, the Plan includes as much of the following information as is available when it is published:

- the subject matter
- the Member meeting/employee taking the decision
- the estimated date when a decision will be taken
- any groups/persons to be consulted before the decision is taken
- how any such consultation will be carried out
- a list of relevant documents to be submitted to the decision-taker in connection with the decision

*How you can have your say*

If you would like to comment on any decision included in the Plan please let me know as soon as you can. I will then ensure your comments are considered by those taking the decision.

Barry Ray  
Democratic and Electoral Services  
Room 191  
Civic Centre  
Dagenham  
RM10 7BN

Tel: 020 8227 2134  
Fax: 020 8227 2171  
Minicom: 020 8227 2685  
E-mail: [barry.ray@lbbd.gov.uk](mailto:barry.ray@lbbd.gov.uk)

## THE FORWARD PLAN

### Key to the table

Column 1 shows the estimated date when the decision will be taken and who will be taking the decision.

Column 2 sets out the title of the report or subject matter, the nature of the decision being sought and a list of supporting papers (if any) to be presented with the report.

Key Decisions are listed in bold type. Other decisions are listed in normal type.

Column 2 also shows, in brackets, the initials of the Chief Officer proposing the decision as follows:

DEAL = Director of Education, Arts and Libraries  
DHH = Director of Housing and Health  
RED = Director of Regeneration and Environment  
DSS = Director of Social Services  
DCS = Director of Corporate Strategy  
DF = Director of Finance

Columns 3 and 4 provide information available at the time the Plan was published on, respectively, any groups to be consulted by the Council before the decision is taken and how any such consultation will be carried out.

Column 5 specifies which Wards (if any) will be affected by the proposal.

The Plan also lists the Members involved in taking Key Decisions (see Appendix A)

## MEETING DATES 2004 / 2005

<b>Executive</b>
29 June 2004
20 July 2004
27 July 2004 (Provisional)
3 August 2004 (Provisional)
17 August 2004 (Performance Monitoring)
7 September 2004
14 September 2004
21 September 2004
28 September 2004
19 October 2004
26 October 2004
9 November 2004
16 November 2004 (Performance Monitoring)
23 November 2004
14 December 2004
21 December 2004 (Provisional)
11 January 2005
25 January 2005
8 February 2005
22 February 2005 (Performance Monitoring)
8 March 2005
15 March 2005
22 March 2005
29 March 2005
12 April 2005
19 April 2005
3 May 2005
10 May 2005

<b>Assembly</b>
21 July 2004
25 August 2004
6 October 2004
3 November 2004
1 December 2004
5 January 2005
2 February 2005
2 March 2005
6 April 2005
18 May (Annual Assembly) 2005

Decision taker/ Estimated date (Draft report deadline)	Subject Matter (relevant Chief Officer)	Consultees	Consultation Process	Wards Affected by the Proposals
<b>Executive: 22.6.04</b>	<p><b>Name Change for Dagenham Priory School</b> : Community (DEAL)</p> <p>Dagenham Priory Secondary School and Arts College is looking to change its name and to reflect its role as a community based school</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DEAL - Dagenham Priory School, in particular the children and Governors</p> <p><b>External:</b></p> <p>Local people</p>	By a competition with the pupils in the school to suggest names	River
<b>Executive: 22.6.04</b>	<p><b>Children's Centre Strategy</b> : Community (DEAL)</p> <p>The Executive will be asked to agree the proposals for the Borough's Children Centre Plan which is due to be submitted to DfES on October 15 2003</p> <p>Five children's centres need to be created by 2006 in order to meet the Government's requirements. The Aim is to bring together all the key public and voluntary services that promote the well being of young children, and to make them as accessible as possible through taking a locally based, integrated, child focused approach to service delivery</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DSS</p> <p><b>External:</b></p> <p>EYDCP Early Years Providers Children's Centres Strategy Group</p>	Meetings	Not Applicable



<b>Executive: 22.6.04</b>	Budget Monitoring Reports (DF)  Budget Monitoring  <i>None.</i>	<b>Internal:</b>  The Management Team Divisional Management Teams Performance Monitoring Contact Officers	Report performance monitoring process	Not Applicable
<b>Executive: 22.6.04</b>	Grafton Junior School - Music and Art Facility (DEAL)  The report provides information in respect of New Opportunities Fund Grant administered through Sport England, in which they will provide funding totalling £376,298 for the development of two studios, comprising of a Music Practice room with Art/Clay and Resource store for Grafton Junior School and the local community  The Executive will be asked to consider the awarding of a building contract for the construction of an Arts and Music facility at Grafton Junior School  <i>None.</i>	<b>Internal:</b>  The Management Team Heads of Service	Circulation of report for comments	Valence

<p><b>Executive: 22.6.04</b></p>	<p><b>Sydney Russell Comprehensive School: New Business Studies / IT / Drama Block :</b> Financial (DEAL)</p> <p>The report outlines the need for improved and extended specialist teaching accommodation following the agreed increased capacity from 9FE to 10FE. It reports the returned tender figures and requests a decision to award the contract to the successful tenderer</p> <p>Approval to award a building contract following a competitive tendering exercise</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>RED</p> <p>DEAL</p> <p>DF - Borough Procurement Officer</p>	<p>The report is being circulated for comment</p>	<p>Parsloes</p>
<p><b>Executive: 22.6.04</b></p>	<p>School Admissions Best Value Review (Year 1) Improvement Plans (DEAL)</p> <p>The Best Value Review improvement Plan relating to the Department of Education and Leisure's School Admissions Section. This was one of the first year Best Value Reviews and is now moving towards completion at the same time as internal restructuring and external legislation impose their restrictions and provide alternative structures for the activities</p> <p>The Executive will be asked to approve the signing off of the Admissions Best Value Review Improvement Plans</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member for Better Education and Learning for All</p> <p>Chair of the Admissions Forum, Cllr Bramley</p>	<p>Admissions Forum</p>	<p>All Wards</p>

<p><b>Executive: 22.6.04</b></p>	<p><b>Future Ownership and Funding of the Maintenance of Certain Amenity Greens within the Borough (DHH)</b></p> <p>The report sets out the background on the maintenance and funding of the Amenity Greens, identifies where anomalies have arisen between ownership and funding. It sets out recommendations for the appropriation of certain amenity lands from the Housing Revenue Account to General Fund ownership and funding responsibility</p> <p>The Executive will be asked to agree that a total of £245,650 of the maintenance costs for the Amenity Green is re-appointed from the Housing Revenue Account to the General Fund for the Year 2004-2005 through a process of administrative rectification</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>CE</p> <p>DF</p> <p>DHH – Strategy and Finance Sections</p> <p>DCS - The Solicitor to the Council</p>	<p>Distribution for amendments of draft reports</p>	<p>All Wards</p>
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<p><b>Executive: 22.6.04</b></p>	<p>Regrading of Community Housing Manager (DHH)</p> <p>In February 2004 and 11 May, the Executive agreed changes to the Landlord Services Division to facilitate the drive for a 2/3 star service. This resulted in the Community Housing Managers reporting directly to the Head of Landlord Services. This report sets out changes to the job description and grading of the Community Housing Managers which result from the restructure of the Landlord Services Division.</p> <p>The job description of the Community Housing Manager has been rewritten. It reflects the new reporting line and refocuses the job so it is fully accountable for front line Council services in each CHP.</p> <p>This clarifies the role of the CHM as the accountable Council Officer for their respective CHP meetings and when appropriate to take a leading role at Community Forums</p> <p>The Executive is recommended to:</p> <ol style="list-style-type: none"> <li>1. Agree to the new job description and evaluation for the Community Housing Manager posts.</li> <li>2. Agree to the assimilation process outlined</li> <li>3. Agree to the recruitment of the Community Housing Manager for CHP3</li> </ol> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Housing, Health &amp; Adult Care</p> <p>Community Housing Managers</p> <p>Trade Unions</p>	<p>Meetings</p>	<p>Not Applicable</p>
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<p><b>Executive: 22.6.04</b></p>	<p>Children's Services Structure (DSS)</p> <p>Improving lines of accountability and performance in the Children's Services Operational Management Team</p> <p>The Executive will be asked to agree to the recommendations of the report on implementing the new Children's Services structure</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DSS - DMT DSS - Children's Services Operational Management Team</p>	<p>Presentations</p>	<p>Not Applicable</p>
<p><b>Executive: 29.6.04</b></p>	<p>Weed Control Contract (RED)</p> <p>Following submission of tenders for the control of weeds by knapsack spraying a supplier other than the lowest price is considered most appropriate to be awarded the contract</p> <p>The Executive have been asked to agree to the award of a contract for three years to other than the lowest priced tender offer</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Developing rights and responsibilities with the local community and providing equal opportunities and celebrating diversity (Procurement – Policy)</p> <p>Lead Member: Making Barking and Dagenham Cleaner, Greener, Safer</p> <p>RED RED - Environmental Management RED - Leisure &amp; Community Services</p>	<p>Circulation of Draft Report</p>	<p>All Wards</p>

<p><b>Executive:</b> <b>29.6.04</b></p>	<p>Joint LCSG Contract for Supply of Copier Paper - Pre Tender Packaging (RED)</p> <p>The Executive will be asked for approval to use the joint contract for the supply of copier and other papers</p> <p>This is a joint contract operated by the London Contracts &amp; Supplies Group (LCSG being an accredited procurement group for procurement officers from London Boroughs and similar public bodies in London). This contract was previously lead by the London Borough of Haringey who carried out the contracting with input from participating boroughs. They have not renewed the process and this will now probably be lead by LB Barking &amp; Dagenham</p> <p>This is a framework contract for call off for frequently purchased items for stock at Central Stores as required</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member; Developing rights and responsibilities with the local community and providing equal opportunities and celebrating diversity (Procurement – Policy)</p> <p>RED - Finance</p> <p>DCS - Corporate Procurement Officer</p> <p>DF - Head of IS &amp; T</p> <p><b>External:</b></p> <p>London Contracts &amp; Supplies Group members (All London Boroughs plus London based charities, universities and publicly funded bodies)</p>	<p>Contract meetings</p>	<p>Not Applicable</p>
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<p><b>Executive:</b> <b>29.6.04</b></p>	<p>Major Adaptations/Disabled Facilities Grant Application (DSS)</p> <p>The need for adaptations has been assessed and approved, however, the extension to the property requires piling over the main drainage</p> <p>To approve a Disabled Facilities Grant for Council adaptation above £25,000</p> <p><i>None.</i></p>	<p>Not Applicable</p>	<p>Not Applicable</p>	<p>Not Applicable</p>
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<p><b>Executive:</b> <b>29.6.04</b></p>	<p>Human Resources Policies and Procedures (DCS)</p> <p>The following policies and procedures have been reviewed, as part of the ODP and Balanced Scorecard objectives, to bring them up to date with changing legislation and “best practice”</p> <ul style="list-style-type: none"> <li>• Annual Leave and Special Leave Provisions</li> <li>• Disciplinary Procedure</li> <li>• Family Friendly Provisions regarding Maternity, Paternity, Adoption and Parental Leave</li> <li>• Grievance Procedure</li> <li>• Managing Attendance – Sickness Absence Procedure</li> <li>• Market Supplements</li> <li>• Bicycle Allowance</li> </ul> <p>The Executive will be asked to agree the adoption of the new/revised HR policies and procedures, as recommended by the Employee Joint Consultative Committee and the proposed implementation plan</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member for Human Resources Members - Employee Joint Consultative Committee</p> <p>The Management Team Departmental Management Teams</p> <p>Trade Unions Staff Representative Groups</p>	<p>Employee Joint Consultative Committee on 19 April 2004 (after extensive consultation with managers, departments and the trade unions over a period of time)</p>	<p>Not Applicable</p>
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<p><b>Executive: 29.6.04</b></p>	<p><b>Project Plan for the Urban Design Framework and Public Realm Strategy for the Borough : Framework (RED)</b></p> <p>The Executive will be asked to agree the Project Plans for the Urban Design Framework and action plan for the Borough and the Project Plan for the Public Realm Strategy and action plan for the Borough. The Public Realm Strategy builds on the Urban Design Framework plan and the pilot Public Realm Strategy for the BTC. The two key documents are linked. The fencing design guidelines prepared earlier, will be appended to the report as an example of the type of issue that will be covered in both studies, as will be used as interim guidance until the publication of the Public Realm Strategy for the Borough</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member Regeneration</p> <p>Lead Member Making Barking and Dagenham Cleaner, Greener, Safer</p> <p>The Management Team</p> <p>RED RED - Finance RED - Regeneration RED - Implementation RED - Engineers RED - Street Scene RED - Parks and Recreation RED - Asset Management RED - Sustainable Development RED - Planning Policy RED - Development Control</p>	<p>None at this stage. However consultation will be carried out with the Citizens Panel, LSP and Community Forums on both pieces of work in due course. A consultation strategy for both will be part of the project plan for each piece of work and these will be subject of a further report</p>	<p>All Wards</p>
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<p><b>Executive:</b> <b>20.7.04</b></p>	<p>Provision Outturn 2003/04 Revenue and Capital (DF)</p> <p>The Authority needs to finalise its position on its total capital and revenue spending for the last financial year. The information in this report will support the production of the Council's Statement of Accounts, which are to be audited by our External Auditors. The report will also address any relevant carry forwards of budgets from the last financial year into the current financial year</p> <p>The Executive will be asked to note the provisional outturn for 2003/04 for revenue and capital and to consider and approve the relevant carry forwards for revenue and capital</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team Heads of Service</p>	<p>Not applicable</p>	<p>Not Applicable</p>
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<p><b>Executive:</b> <b>20.7.04</b></p>	<p>Draft Final Report of the Access to Primary Care Review (DCS)</p> <p>This is the report of the Health Scrutiny Panel's review of services provided at local doctor's practices</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Scrutiny Management Board</p> <p>The Management Team</p> <p><b>External:</b></p> <p>The review was carried out in consultation with the public</p> <p>Primary Care professionals (PCPs)</p> <p>Primary Care Trust (PCT)</p> <p>Strategic Health Authority</p>	<p>Consultation with the PCT took place at formal meetings of the Health Scrutiny Panel.</p> <p>Consultation with the public took place at Community Forums, the Forum for the Elderly, the Access Group and through the Citizen.</p> <p>Consultation with PCP's took place at special meetings / at GP practices.</p> <p>Written comments were also invited</p>	<p>All Wards</p>
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<p><b>Executive:</b> <b>20.7.04</b></p>	<p><b>Draft Borough Spending Plan 2005/2006 and Funding Allocation for 2004/05: Transport and Highways Projects (RED)</b></p> <p>The Borough Spending Plan sets the Council's proposed programme of traffic, transportation, road safety and highway projects for the next five years and its bid for funds to carry out those projects programmed for the following financial year. These projects must be in line with the Mayor of London's Transport Strategy and the Council's Interim Local Transport Plan (ILTP), both of which were published in July 2001</p> <p>The BSP must be submitted to TfL by no later than the end of July 2004</p> <p>The Executive will be asked to approve the bid, via Transport for London (TfL), to the Mayor of London</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Regeneration and Making Barking &amp; Dagenham Cleaner, Greener, Safer</p> <p>Deputy Leaders Portfolio: Budgets and Financial</p> <p>RED - Finance RED - Civic Engineering (Traffic &amp; Highways)</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
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<p><b>Executive: 20.7.04</b></p>	<p>Feedback on Urban Design and Planning Conference attended on the 19 and 20 May 2004, by the Group Manager Urban Design and the Lead Member for Regeneration (RED)</p> <p>Following the authorisation of the Executive in March to attendance of the Lead Member for Regeneration and the Group Manager Urban Design at a conference on Urban Design and Planning; the Executive will be asked to note the summary of the event, main points of learning, full costs, benefits and value of attending this conference.</p> <p>Paragraph 11 of the Council's Constitution states that for each event requiring the Executive's authorisation, i.e. where a total cost of £1k or more is incurred, a further report should be made to the Executive following the Event</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Regeneration</p>		<p>Not Applicable</p>
<p><b>Executive: 20.7.04</b></p>	<p>Citizenship Ceremonies (RED)</p> <p>This report covers the review of the Citizenship Ceremonies and the proposed Fees and Charges for 2004/05 as required by Executive Minute 362 of 13 April 2004</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Raising General Pride in the Borough</p> <p>RED – Finance</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>

<p><b>Executive: 20.7.04</b></p>	<p>Abbey Road Creative Industries Complex Draft Planning Brief (RED)</p> <p>This report seeks approval for the Draft Planning Brief to be formally consulted upon by the Council to ensure that the document takes into consideration the views of not only external statutory bodies but also the views of local residents and businesses. This is to ensure that any redevelopment proposals linked to Abbey Road are co-ordinated and takes into consideration the document and its specified requirements</p> <p>The Executive will be asked to approve the Draft Planning Brief for formal consultation and agree the consultation strategy</p> <p><i>None.</i></p>	<p><b>External:</b></p> <p>Local residents Local businesses Statutory bodies including the Greater London Development Agency</p>	<p>Consultation is to occur through the post in the form of a letter, copies of the Draft Planning Brief to be sent to statutory bodies and residents/businesses who request them. Translations are also to be made available</p>	<p>Gascoigne</p>
<p><b>Executive: 20.7.04</b></p>	<p>Removal of Abandoned Vehicles - Extension of Contract 2002/2005 (RED)</p> <p>The Executive will be asked to approve the taking up of the option, included in the original contract documents, to extend this contract by a further 12 months</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Deputy Leader's Portfolio Lead Member: Making Barking and Dagenham Cleaner, Greener and Safer</p> <p>RED - Finance RED - Town Centres Manager</p>	<p>Circulation of draft report</p>	<p>All Wards</p>

<p><b>Executive:</b> <b>20.7.04</b></p>	<p>City Farm (RED)</p> <p>This issue involves potential long-term financial commitment and risks for the Council, for which finance has not been set aside. The Executive will be asked to decide on the Council's position and potential financial commitment</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Deputy Leader's Portfolio</p> <p>DCS - Legal Services</p> <p>RED - Finance</p>	<p>Circulation of draft report</p>	<p>Thames</p>
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<p><b>Executive:</b> <b>20.7.04</b></p>	<p><b>Improving the Reception Areas at 2 and 90 Stour Road</b> : Financial (DF)</p> <p>On 8 January 2003 the Assembly agreed the recommendations of the Stour Road Accommodation (Finance) Scrutiny Panel. One of the recommendations was to undertake a design review of 90 Stour Road and report back to the Executive with costings</p> <p>In July 2003 the Executive approved £300K be earmarked for the cost of the refurbishment activity. On 23 December 2003 The Management Team considered a report outlining the options being considered for 2 and 90 Stour Road and agreed that a report be forwarded to the Executive outlining the preferred option for approval</p> <p>The Executive will be asked to agree recommendations for proposed structural changes to the Reception Areas for 2 and 90 Stour Road</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DF</p> <p>DHH DHH - Head of Landlord Services</p> <p>DCS - Head of Customer First</p> <p>RED - Architects</p>	<p>Internal meetings and opportunity to comment on draft report</p>	<p>Not Applicable</p>
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<p><b>Executive:</b> <b>20.7.04</b></p>	<p>Disposal Programme (RED)</p> <p>To report the current position regarding the planned disposal (non-housing) programme and the effect on the Capital Programme</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Deputy Leaders' Portfolio</p> <p>The Management Team</p> <p>Appropriate Heads of Services in land holding departments</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
<p><b>Executive:</b> <b>20.7.04</b></p>	<p>Beacon Council Status 2003-04 - 'Transforming Secondary Education' (DEAL)</p> <p>The Council was awarded Beacon Council status in April 2003 under the theme of 'Transforming Secondary Education'. This status finishes in June 2004 and the report outlines the activities and successes that have come about in the past 14 months</p> <p>No decision – for information</p> <p><i>None.</i></p>	<p>Not applicable</p>	<p>Not applicable</p>	<p>Not Applicable</p>

<p><b>Executive:</b> <b>20.7.04</b></p>	<p><b>Compliance with the Disability Discrimination Act 1995 : Financial (RED)</b></p> <p>The Council is required by the DDA to ensure that any person using the Council's facilities to obtain a service is not discriminated against as a result of their disablement by October 2004. To ensure that all areas are aware of the need to evaluate any modifications carried out conform to the requirements of the DDA</p> <p>To agree the necessary finance to ensure that buildings used by the Council to provide services to the Public are accessible to disabled people in accordance with the DDA and to require Heads of Service to consult with the Access Officer when modifying their work areas</p> <p><i>None.</i></p>	<p><b>External:</b></p> <p>Stakeholders (via Access Committee)</p> <p><b>Internal:</b></p> <p>Lead Member: Leader's Portfolio (Civic Buildings)</p> <p>Lead Member: Deputy Leaders' Portfolio</p> <p>Lead Member: Developing Rights and Responsibilities with the Local Community and Providing Equal Opportunities and Celebrating Diversity</p> <p>TMT</p> <p>All Departmental Finance Teams</p>	<p>Taking details of procedures and methods of prioritising to the Access Committee for consideration</p> <p>Circulation of report</p>	<p>All Wards</p>
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<p><b>Executive:</b> <b>20.7.04</b></p>	<p><b>Progress Made Following the Inspection of Social Care Services for Older People by the Social Services Inspectorate in 2003 : Community (DSS)</b></p> <p>The Social Services Inspectorate (SSI) carried out a planned inspection of social care services for older people in the borough in October 2003. The SSI formed a favourable overall conclusion, but also made recommendations for improvement. This report sets out the key recommendations and what is being done to carry them out</p> <p>The report is for information</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Corporate Monitoring Group (CMG) Joint Health and Social Care Management Team (JHSCMT)</p>	<p>Reports to CMG and JHSCMT</p>	<p>Not Applicable</p>
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<p><b>Assembly:</b> <b>21.7.04</b></p>	<p>Petition - Recycling and Refuse Centre at Frizlands Depot (RED)</p> <p>Concerns the redevelopment/reorganisation of the Civic Amenities Site – Waste Disposal Management Rainham Road North, Dagenham</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Making Barking and Dagenham Cleaner, Greener, Safer Heath Ward Members: Cllrs Fairbrass, B Osborn and Kallar</p> <p>RED - Planning and Transportation RED - Health and Consumer</p> <p>DHH</p> <p><b>External:</b></p> <p>East London Waste Authority Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution)</p>	<p>Heath</p>
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<p><b>Executive: 27.7.04</b></p>	<p>Letting of Construction Contract for Residential &amp; Resource Centre for people with a Learning Disability (DSS)</p> <p>This report outlines the tenders received and seeks authority to appoint a suitable contractor</p> <p>The Executive will be asked to agree the letting of the construction contract to build a new residential and resources centre on behalf of Social Services as contained within the Council's Capital Programme</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DSS – Finance</p> <p>RED – Design Services RED – Capital Plan Management Office</p> <p><b>External:</b></p> <p>Users / Carers</p>	<p>Meetings</p>	<p>Gascoigne</p>
<p><b>Executive: 27.7.04</b></p>	<p>Health &amp; Safety Business Plan (DHH)</p> <p>Sets out the health and safety business plan for the coming year. Details include the inspection programme, details of partnership working and the resources available</p> <p>All Local Authorities are required by statutory guidance issued under the Health and Safety at Work etc. Act 1974 to produce a Health and Safety Service Business Plan. The Act requires that the Health and Safety Service Business plans are approved by members, to ensure local transparency and accountability. The Executive will be asked to approve the plan</p> <p><i>None.</i></p>	<p>Lead Member: Making Barking and Dagenham Cleaner, Greener, Safer</p>	<p>Direct contact with the portfolio holder Primary Care Trust Health and Safety Executive</p>	<p>Not Applicable</p>

<p><b>Executive:</b> <b>27.7.04</b></p>	<p><b>Food Safety Business Plan (DHH)</b></p> <p>Sets out the food safety business plan for the coming year including the inspection programme for food hygiene and food standards, details of partnership working and the resources available</p> <p>All Local Authorities are required by the Food Standards Act 1999 to produce a Food Safety Service Business Plan. The Act requires Food Safety Service Business Plans to be submitted to members for approval to ensure local transparency and accountability. That the Executive approve the plan prior to its submission to the Assembly on 25 August 2004 for formal adoption</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Making Barking and Dagenham Cleaner, Green, Safer</p> <p><b>External:</b></p> <p>Health Protection Agency Primary Care Trust Director of Public Health</p>	<p>Direct Contact</p>	<p>All Wards</p>
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<p><b>Executive: 27.7.04</b></p>	<p>Rylands Home Improvement Zone Interim Report (RED)</p> <p>The report records the outcomes of the Rylands Home Improvement Zone so far. It establishes the positive and negative outcomes of the scheme and sets out recommendations for the future. The zone was set up to encourage home owners to improve their property to the decent standard and also to encourage an overall improvement in the area's outlook</p> <p>Executive will be asked to consider the report and approve its publication to the wider public. Also to discuss outcomes of report and agree further implementation and improvement of Private Sector Schemes</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Ward Councillors: Cllrs Jamu, L Smith and Mrs Twomey</p> <p>Frontline staff involved in the project</p> <p><b>External:</b></p> <p>Residents have been consulted on the zone itself and the report will be made available to them</p>	<p>Meetings</p>	<p>River</p>
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<p><b>Executive:</b> <b>3.8.04</b></p>	<p><b>East London Transit (RED)</b></p> <p>The report concerns the development of a bus based transit system from Ilford, through Barking Town Centre to Barking Reach and Dagenham Dock. The project is being developed by TfL but the Council's support is required for the project to proceed</p> <p>The report will set out a suggested 'bottom line' in terms of quality of infrastructure and service required of TfL to attract the Council's support</p> <p>The Executive will be asked to agree to the development of East London Transit from Ilford to Barking to Barking Reach and Dagenham Dock and to specify the conditions for such support</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Regeneration</p> <p>Ward Members: Abbey: Alexander, Bramley and Fani Gascoigne: Flint, McKenzie and Rush Thames: Barns, Miles and Rawlinson Goresbrook: Huggins, Porter and Thomas</p> <p>RED - Finance RED - Regeneration Environmental Management (covering traffic, street management and cleansing)</p> <p><b>External:</b></p> <p>Barking Town Centre Partnership Barking Riverside London Riverside</p>	<p>Circulation of Draft report</p>	<p>Goresbrook</p>
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<p><b>Executive: 3.8.04</b></p>	<p>Progress on the Reorganisation of the Leisure and Environmental Services Department (RED)</p> <p>The Executive will be asked to note the progress made since agreeing to the proposals to refocus the Leisure and Environmental Services Department</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Leader's Portfolio</p> <p>RED - Human Resources</p>	<p>Meetings and circulation of draft report</p>	<p>Not Applicable</p>
<p><b>Executive: 17.8.04</b></p>	<p>Performance Indicators Environmental Management - Waste, Transportation and Street Cleansing (RED)</p> <p>This report covers the current performance indicators in Environmental Management and endeavours to offer explanations of those which LBBD although judged by are not directly in our control</p> <p>The Executive will be asked to consider the performance and agree to alternative measures of performance in a number of areas and consent to a challenge of the Audit Commission Performance Indicators in these areas as they are not an accurate measure of LBBD's performance</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Making Barking and Dagenham Cleaner Greener, Safer</p> <p>RED - Finance RED - Planning RED - Highways and Traffic RED - Transport and Waste</p>	<p>Meetings and correspondence</p> <p>Circulation of draft report</p>	<p>All Wards</p>

<p><b>Assembly: 25.8.04</b></p>	<p>Petition - Stanhope Road Traffic Issues (RED)</p> <p>This Petition is asking the Council to provide speed restrictions</p> <p>The Assembly will be asked to agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Making Barking and Dagenham Cleaner, Greener, Safer Ward Members: Valence and Heath</p> <p>RED - Finance</p> <p><b>External:</b></p> <p>Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution)</p>	<p>Heath; Valence;</p>
<p><b>Assembly: 25.8.04</b></p>	<p>Petition: regarding Excess Traffic in Rosedale &amp; Campsey Road (RED)</p> <p>The Petition is asking the Council to take action to reduce traffic in Rosedale and Campsey Road</p> <p>To agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16 of the Constitution)</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Making Barking and Dagenham Cleaner, Greener, Safer</p> <p>Ward Members for Eastbury: A Cooper, Mrs J Cooper, Mrs D P Challis</p> <p><b>External:</b></p> <p>Lead Petitioner – Mrs E Ward</p> <p>All residents of Campsey Road and Rosedale Road (as well as those on the periphery area) are being consulted on potential solution</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution.)</p> <p>Consultation letter to all residents</p> <p>Subsequent to outcome, meet with lead petitioners and ward Councillors before submission of proposals to Assembly</p>	<p>Eastbury</p>

<p><b>Assembly:</b> <b>25.8.04</b></p>	<p>Petition - Requesting A Community Hall for Valence Area (RED)</p> <p>To report, in accordance with the Constitution, to the Assembly on the receipt of a petition in requesting a community hall for the Valence Ward</p> <p>The Assembly will be asked to agree the recommendations following discussions held in accordance with Article Two (paragraph 16) of the Constitution</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member - Councillor Wade</p> <p>Valence Ward Members: Cllrs Mrs Bruce and Mrs Osborn</p> <p>RED RED - Finance RED - Head of Regeneration</p> <p><b>External:</b></p> <p>Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution)</p> <p>Circulation of draft report</p>	<p>Not Applicable</p>
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<p><b>Executive: 7.9.04</b></p>	<p><b>Barking Town Centre - Urban design proposals (phase 1) (RED)</b></p> <p>The report asks Members to agree a phased improvement of the town centre. The study and proposals combined in the ‘Barking Code’ offer an integrated approach suggesting materials, construction details, street furniture etc. to establish a distinctive town centre with different character areas. It sets out:</p> <ul style="list-style-type: none"> <li>• Design guidance to achieve a sustainable urban environment of high quality for the town centre</li> <li>• Appropriate design principles related to areas and future circulation patterns etc.</li> </ul> <p>The report also contains a detailed consultation strategy</p> <p><i>None.</i></p>	<p><b>External:</b></p> <p>Local stakeholders including:  Members of the public using Barking town centre  Local residents, local businesses  Land owners  Potential investors</p> <p>Statutory bodies including:  The Police  GLA  LDA  EA</p>	<p>Letters / Leaflets / Meetings  (see also consultation strategy for BTC IPG)</p>	<p>Not Applicable</p>
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<p><b>Executive: 7.9.04</b></p>	<p>Sites of Importance for Nature Conservation (RED)</p> <p>The Executive will be asked to agree to the proposed revisions to our designated Sites of Importance for Nature Conservation</p> <p>The Executive will be asked to agree the proposed revisions to the designated Sites of Importance for Nature Conservation</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member; Making Barking and Dagenham Cleaner, Greener, Safer</p> <p>DHH</p> <p>RED - Planning and Transport</p> <p>RED - Regeneration</p> <p>RED - Parks and Countryside</p> <p>RED - Property Services</p> <p><b>External:</b></p> <p>Greater London Authority</p> <p>English Nature</p> <p>London Natural History Society</p> <p>Beacontree Organic Growers</p> <p>Network Rail</p> <p>Cluttons</p> <p>Scrattons Farm Residents Association</p> <p>Environment Agency</p> <p>Fords</p>	<p>Circulation of draft report</p>	<p>Abbey; Alibon; Cambell; Chadwell Heath; Eastbrook; Goresbrook; River; Thames; Whalebone;</p>
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<p><b>Executive: 7.9.04</b></p>	<p><b>Barking Rugby Club, Goresbrook Road and Land off Goresbrook Road</b> : Financial (RED)</p> <p>Land in Goresbrook Road is presently unused and has been reviewed as a potential site for the Council's disposal programme. Advice from Planning Officers has made it very unlikely that a sale for residential development would be likely</p> <p>The adjoining rugby club has asked that they be allowed to use the land for training and junior matches. The report explores the issues regarding this proposal and recommends terms upon which such a use may be approved</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Raising General Pride in the Borough</p> <p>Ward Members: Cllrs Barns, Huggins, Miles, Porter, Mrs Rawlinson and Thomas</p> <p>RED - Leisure and Community RED - Finance</p> <p>DCS - Legal Services</p>	<p>Circulation of draft report</p>	<p>Goresbrook; Thames;</p>
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<p><b>Executive: 7.9.04</b></p>	<p>Waste and Recycling Performance 2003 / 2004 and Proposed Future Initiatives to Comply with DEFRA Proposals 2004 / 2007 (RED)</p> <p>This report covers the current performance in Environmental Management and endeavours to offer a vision for LBBD to aspire to in these areas</p> <p>The Executive will be asked to</p> <ul style="list-style-type: none"> <li>• consider the performance of the recycling initiatives initiated in 2003</li> <li>• consider future initiatives, measures and systems both Borough-wide and internal to boost the Council's 'Reduce, Reuse and Recycle' performance. Set out the likely costs of meeting Government requirements over the medium-term to achieve our Statutory recycling and bio-waste reduction targets and</li> <li>• agree the strategy to meet the Council's Cleaner Greener Safer Community Priorities in the waste area</li> </ul> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Making Barking and Dagenham Cleaner, Greener, Safer</p> <p>RED - Finance RED - Planning RED - Highways and Traffic RED - Transport and Waste</p> <p><b>External:</b></p> <p>ELWA Shanks Waste Services Ltd</p>	<p>Meetings and correspondence</p> <p>Circulation of draft report</p>	<p>All Wards</p>
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<p><b>Executive:</b> <b>7.9.04</b></p>	<p>Barking Football Club Lease (RED)</p> <p>To report on the result of negotiations and the proposals for the wall and protection of the trees</p> <p>The Executive will be asked to agree the alternative proposals and new lease terms</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Members: Deputy Leaders' Portfolio; and Raising General Pride in the Borough</p> <p>Legal Services</p> <p>RED - Property Services RED - Finance</p> <p>DCS - Democratic and Electoral Services Manager</p>	<p>Circulation of draft report</p>	<p>Mayesbrook</p>
<p><b>Executive:</b> <b>21.9.04</b></p>	<p>Development of Barking Town Square: Progress Report and Authority to Use Compulsory Purchase Order Powers (RED)</p> <p>This report covers the current progress with regard to Barking Town Square redevelopment and Barking Lifelong Learning Centre</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DEAL - Finance RED - Finance RED - Planning RED - Property Services</p> <p><b>External:</b></p> <p>Barking College of Technology University of East London</p>	<p><b>Internal:</b></p> <p>Circulation of draft report</p> <p><b>External:</b></p> <p>Meetings and correspondence</p>	<p>Gascoigne</p>



<p><b>Executive:</b> <b>28.9.04</b></p>	<p>Climate Change Strategy (RED)</p> <p>The Executive will be asked to agree the draft Climate Change Strategy, which deals with the reduction of Greenhouse gases by 2010 in line with Central Government Policy, for London Borough of Barking and Dagenham</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Making Barking and Dagenham Cleaner, Greener, Safer</p> <p>Overall consultation on principle design and layouts</p> <p>DHH - Health and Consumer Services</p> <p>RED - Technical and Operational Services</p> <p>All other departments represented via the Environmental Sustainability Steering Group</p> <p><b>External:</b></p> <p>ADSM (Engineering Sustainability Consultancy) working with the Council on the development of the draft strategy</p>	<p>The strategy document sets out the framework for consultation within the local community, Council departments and specialist interest groups</p>	<p>All Wards</p>
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<p><b>Executive: 28.9.04</b></p>	<p>Repairs to The Mall Shopping Areas Roof (RED)</p> <p>The Executive will be asked to agree Capital funding to meet shortfall in recharge to occupiers</p> <p>This report covers the need to repair the roof and recharge the lessees occupying the premises to the front of The Mall, Heathway. Some of the lessees are non-profit making organisations/groups and will not be in a position to cover their portion of the cost from their funds</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Deputy Leaders' Portfolio</p> <p>RED - Finance RED - Leisure and Community</p>	<p>Meetings and correspondence Circulation of draft report</p>	<p>Alibon; River; Village;</p>
<p><b>Executive: 19.10.04</b></p>	<p>Fees and Charges: Planning Post Search and Other Enquiry Charges (RED)</p> <p>The Executive will receive a report reviewing the changes in the charges</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Developing rights and responsibilities with the local community and providing equal opportunities and celebrating diversity (Income and Charging)</p> <p>RED – Finance</p>	<p>Circulation of draft report</p>	<p>All Wards</p>

<p><b>Executive:</b> <b>19.10.04</b></p>	<p>Fees and Charges: Bulky Household Collections (RED)</p> <p>The vast majority of bulky waste is collected free of charge. A collection authority is able to charge for bulky items of waste and mot other local authorities now impose a charge for this service</p> <p>The Executive will be asked to agree to charging residents for the collection of bulky waste</p> <p>The Executive will be asked to agree to charging residents for the collection of bulky waste</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Making Barking &amp; Dagenham Cleaner, Greener, Safer</p> <p>DLES – Finance</p> <p>DHH</p> <p>TMT</p>	<p>Meetings Correspondence etc</p>	<p>All Wards</p>
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## APPENDIX A

### MEMBERS OF THE COUNCIL

All 51 Councillors are Members of the Assembly. Councillors marked with an asterisk (\*) are also Members of the Executive.

Councillor Alexander\*  
Councillor Ms Baker  
Councillor Barns  
Councillor Best  
Councillor Mrs Blake  
Councillor Mrs Bradley  
Councillor Bramley\*  
Councillor Mrs Bruce  
Councillor Mrs Challis  
Councillor Clark  
Councillor H. Collins  
Councillor L. Collins  
Councillor Mrs Conyard  
Councillor Cook  
Councillor Cooper  
Councillor Mrs Cooper  
Councillor Curtis  
Councillor Dale  
Councillor Davis  
Councillor Denyer  
Councillor Fairbrass\*  
Councillor Fani  
Councillor Mrs Flint  
Councillor Geddes\*  
Councillor Gibbs

Councillor Huggins  
Councillor Mrs Hunt  
Councillor Jamu  
Councillor Jones  
Councillor Justice  
Councillor Kallar\*  
Councillor Little  
Councillor McCarthy  
Councillor McKenzie\*  
Councillor Miles  
Councillor O'Brien  
Councillor Osborn\*  
Councillor Mrs Osborn  
Councillor Parkin  
Councillor Porter\*  
Councillor Mrs Rawlinson  
Councillor Mrs Rush  
Councillor L Smith\*  
Councillor Miss N E Smith  
Councillor Thomas  
Councillor Mrs Twomey  
Councillor Wade\*  
Councillor Wainwright  
Councillor Waker  
Councillor Mrs West